

AMENDMENT



POSITION VACANCY ANNOUNCEMENT

#NGSD-HRO- 16-ADOS-36

Opening Date: ~~13 July 2016~~ 30 August 2016
Closing Date: ~~27 July 2016~~ 13 September 2016

BRANCH OF SERVICE: ARMY NATIONAL GUARD

POSITION TITLE: Rear Detachment Assistant Senior Supply NCO

LOWEST/HIGHEST GRADE AUTHORIZED SPC/E-4 thru SFC/E-7

DURATION OF ASSIGNMENT: 10 Aug – 30 Sep 16 with further duty in FY 17 depending upon funding. This position is ADOS and is dependent on availability of funds. Orders may be extended or revoked depending on funds availability, job performance, continued need for the position, and mission requirements.

ORGANIZATION: 153rd Engineer Battalion

SELECTING OFFICIAL: CPT Joshua J. Lien
Training Officer
2203 (1-605-593-6482)
joshua.j.lien.mil@mail.mil

LOCATION: Huron, SD

Announcement does not constitute commitment to fill position.

POSITION DESCRIPTION:

- a. Tracking Durable Equipment
- b. Processes Lateral transfers
- c. Works with requesting and turning in OCIE through the ISM Program
- d. Orders expendable equipment and office supplies and processes through GFEBS
- e. Track annual Serves and Job Order Equipment
- f. Manages budgets provided by Bn
- g. Inventories and provides audit trail monthly for sensitive items
- h. Track mileage and fuel on fleet vehicles

QUALIFICATION REQUIREMENTS:

- a. Other: Applicants must be able to complete the determined tour of military duty prior to ETS. Applicants must have reliable transportation and live within fifty (50) miles of the duty station. Outside employment associations and off-duty conduct/activities must be

consistent with federal directives on ethics and with state and federal conflict of interest policies. Position may require weekend, holiday or evening hours.

- b. Applicant must pass a background investigation.

Submit the following:

1. DA Form 1058-R (Army Guard).
2. Current Retirement Point Assessment Statement (RPAS) NGB 23A.
3. Letter of Recommendation from Unit Commander.
4. Resume.
5. Most recent Medical Operational Data System (MODS) Individual Medical Readiness Record (IMRR)
6. Most recent AITS height and weight printout
7. Most recent DA Form 5500 or 5501 [If height and weight listed on AITS height and weight printout is above the limits of Table 1 (Screening Table Weight) AR 600-9]
8. APFT Score Card (DA 705) with a successful passing score within 12 months.
9. Copy of any permanent profiles

Applications must be postmarked by the closing date and mailed to address below:

SD National Guard
HUMAN RESOURCE OFFICE
ATTN: SSG James Blackwell
2823 West Main Street
Rapid City, SD 57702-8170

FULL TIME EMPLOYEES OF THE SOUTH DAKOTA NATIONAL GUARD: Applicants will notify their full-time supervisor and respective Directorate/MACOM Administrative Officer of their decision to apply for this position.

EQUAL OPPORTUNITY: The South Dakota National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factors.